

Facilitation of Municipality Meeting for Business Sector

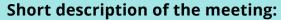
Topic: Possible cooperation with municipality

Type of event: Facilitated multi-stakeholder meeting with

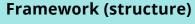
preparatory input and structured follow-up

Target group: Representatives of the business sector and

municipal officials



Facilitated meeting brings together the business sector and the municipality to explore areas of mutual interest and potential cooperation. Through targeted pre-meeting engagement, live collaborative tools during the session, and transparent follow-up processes, participants identify shared priorities, develop concrete proposals, and establish accountability for next steps. The format emphasises inclusivity, efficient decision-making, and building long-term, trust-based relationships between stakeholders.



Before the meeting

- Stakeholder Mapping Survey: Short Google Form to gather participants' priorities, concerns, and expectations.
- Interactive Map of Needs/Opportunities: Participants pin challenges or cooperation opportunities on a shared online map or whiteboard (Miro or MURAL).

During the meeting

- 1. Live Polls & Prioritisation: Use Mentimeter or Slido to quickly identify which cooperation themes are most important.
- 2. Small group brainstorming: Groups co-create concrete cooperation proposals and capture them visually in Miro or MURAL, projecting results on screen for all to see.

After the meeting

- Shared Action Tracker: Document proposals, assign followups, and maintain transparency (Trello, Asana, or Notion).
- Feedback Wall: Online collaborative wall for participants to post reflections about the process (Padlet or Miro).



